Supervision Job Description
Denver Family Institute

Position Overview:
Denver Family Institute is seeking contracted Supervisors for students enrolled in Denver Family Institute's Marriage and Family Therapy program. Supervisors have a yearly contract to work with supervisees for a school year, and can take on as many supervisees as they feel comfortable. Generally, the responsibilities of Supervisors are as follows:

1) Meet weekly individually with first year supervisees and/or biweekly with second year supervisees. Group supervisors meet with no more than six students for two hours every other week.

2) Provide systemic supervision of students’ clients and oversight of students’ administrative tasks. Administrative tasks include:
   a) Quarterly Progress Logs
   b) Permission to see Clients and Couples forms
   c) Quarterly supervision checklist
   d) Reviewing clinical notes and treatment plans

3) Attend bi-monthly faculty meetings and annual faculty retreat.

4) Maintain supervision notes and sign a contract with each supervisee.

5) Follow DFI and AAMFT policies and ethics with students.

6) Use DFI email to receive and send communications to students, the administrative team, and other faculty members.

7) Attendance and possible involvement in the following annual DFI events (in addition to recurring meetings noted above): Capstone (students’ final case presentation) and Graduation.
About Denver Family Institute:
Denver Family Institute (DFI) is a private, nonprofit organization that exists to strengthen relationships in our community through quality marriage and family therapy (MFT) training and services. The provision and continuous improvement of these services is the core mission of DFI. To achieve this mission, we provide marriage and family therapy training, consultation to community agencies, and relational therapy to families, couples, and individuals regardless of income. Our focus is on strength-based, systemic therapy, rooted in multicultural, social justice, and ethical principles and practices congruent with the values of our accrediting body and the Mission of the American Association of Marriage and Family Therapy.

At Denver Family Institute, we recognize the central importance of relationships in the well being of individuals, couples, families, and communities. Additionally, we honor the diversity in relationships and of individuals in our world. We have a clear non-discrimination policy and commitment to social justice in our program. Denver Family Institute was established in 1982 and is a COAMFTE accredited program.

Denver Family Institute is a 501(c)3 registered in the state of Colorado.

Requirements and Qualifications:
- License in Marriage and Family Therapy (LMFT) in the State of Colorado
- AAMFT Approved Supervisor with supervision experience, OR can achieve the AAMFT approved supervisor designation within three years from the date of hire
- 4+ years of post-graduate clinical experience
- Demonstrated commitment to equity and social justice within the context of mental health
- Proficient skills to work efficiently and effectively within various technological platforms at DFI (DFI uses Theranest as its EHR, Zoom, and Google Workspace for nonprofits)

Preferred Qualifications:
- Over 6 years of post-graduate clinical experience
- 2+ years of experience providing systemic supervision
- Multiple licenses or certifications in the field of counseling in addition to the LMFT (e.g.: LPC, LCSW, CAC series, etc.) LCSWs in particular are strongly encouraged to apply.
- Candidates with specialty in relational work with LGBTQIA+ youth will be given priority
We are looking for someone with the following skills and attributes:

- Systemic lens in both clinical and supervision
- Strong clinical and supervisory skills
- Impeccable attention to detail and organization
- Ability to extract and internalize key information found in lengthy handbooks and instructional manuals (e.g.: student and faculty handbooks, the accreditation guidelines provided by COAMFTE)
- Experience coaching adults; ability to deliver constructive feedback and follow up

Physical Requirements/Work Environment: Meetings with individual supervisees are one hour, and group supervision is two hours. Supervisors are able to meet with students either in-person at DFI or remotely.

Benefits:

- DFI faculty members receive a $200 annual professional development stipend
- Access to one free DFI webinar annually - worth 2 CE; $70 value
- Ability to join identity-based affinity and accountability groups
- Ongoing opportunities to get involved with DFI's work and mission such as DFI's Social Justice Advisory Board (SJAB), working groups and committees, core faculty, and Board of Directors
- Unique opportunity to shape the next generation of systemic, strength-based therapists with a focus on social justice and anti-oppression
- Join a robust network of other supervisors and practitioners by joining DFI's faculty
- Help support student therapists as we address the overwhelming unmet need for mental health support in Colorado
- Join a mission-driven mental health non-profit with a longstanding commitment to serving our community and training exceptional therapists

Compensation: The supervisor role at Denver Family Institute is a contracted (1099) position. All supervisors at DFI are paid $75 per one hour of supervision (both individual and group). Compensation may be increased for group supervisors who can meet in the evenings and/or on weekends. 1st year students receive weekly supervision, 2nd year students receive bi-weekly supervision, and group supervision sessions are 2 hours every 2 weeks. DFI Faculty are also provided with a $200 professional development stipend and free access to one two hour webinar per year in DFI's continuing education series.
A note on compensation: As a nonprofit training site and community mental health provider, DFI exists in a unique and rare context. We acknowledge that clinical supervisors often charge more than our current hourly rate in a private practice setting. DFI continually weighs our commitment to keeping our training program and mental health services affordable while sustainably building a culture of excellence and professionalism with competitive benefits and pay. With our longstanding history of service and training, DFI is uniquely positioned to offer a sense of community, professional development opportunities, and a sense of meaning, purpose, and fulfillment as a result of joining DFI’s faculty.

To Apply:
Please submit the following to august@denverfamilyinstitute.org

- Cover letter that explains your interest in the Supervisor role and what makes you a strong candidate
- Resume or CV